

CITY OF BETHLEHEM

HARB CERTIFICATE OF APPROPRIATENESS

DATE: 5 June 2019

APPLICANT MUST ATTEND MEETING FOR CASE TO BE HEARD

Deadline for submittals is by noon, two weeks prior to the next scheduled meeting.

Submit original plus 10 copies.

HARB MEETING MINUTES AND SUBMISSION

MEMBERS PRESENT

Marsha Fritz
Connie Glagola
Phil Roeder
Diana Hodgson
Derrick Clark
Rodman Young
Connie Postupack

VISITORS PRESENT

Rob Marshall, 54 East Wall Street
Mike Psitos, Express Sign Outlet
Robert Rooke, 42 East Church Street
Cheryl Dougan, 253 East Church Street
Eileen Serratelli, 403 Center Street
Dan Burnett, 403 Center Street
Scott Hawk, 450 High Street
Jennifer Hawk, 450 High Street
Alexandra MacGee, 42 East Church Street
Ed Courrier, Bethlehem Press

MEMBERS ABSENT

Fred Bonsall
Beth Starbuck

STAFF PRESENT

H. Joseph Phillips, AIA, Historic Officer
E-Mail:
jphillips@phillipsdonovanarchitects.com

MINUTES:

There were no comments on the 1 May 2019 Minutes. The minutes were approved unanimously as submitted. The 5 June 2019 meeting of HARB was called to order by substitute Chairperson Phil Roeder at 4:00 pm.

ITEM #1: The applicant/owner of the property located at 403 Center Street proposes to replace 5 South-facing windows “due to deterioration effecting interior climate control and function”.

Property Location: 403 Center Street

Property Owner: James & Eileen Serratelli

Address: [REDACTED]

Email: [REDACTED]

Phone: [REDACTED]

Applicant: Same as above.

Address:

Email:

Phone:

Proposed work: The applicant proposes to replace 5 South-facing windows “due to deterioration effecting interior climate control and function”. The new windows will be Marvin Next Generation Ultimate double hung windows. Original wood finish and detailing will be matched. The replacement windows will be the same style and dimensions of all other windows on the first floor. The new exterior wood surfaces are proposed to be painted with Sherwin Williams Emerald Urethane Trim Enamel in their Smart White color.

Guideline Citation: Secretary of Interior Standards No.(s) #9 & #10

Evaluation, Effect on Historic District, Recommendations: No negative impact to the historic district.

Discussion: The applicant gave an overview of the proposed window replacement project and stated that the windows are in very bad condition, do not operate, and allow breezes to flow through them. They have been re-glazed a number of times in an attempt to secure the glass panes. Some of the sills are rotted beyond repair. Phil Roeder asked how many existing archtop windows there were. The applicant replied that there are 2 archtop windows and 3 rectangular windows that are to be replaced. Marsha Fritz advised the applicant that windows are significant elements of the building’s architectural character and that HARB is reluctant to approve the replacement of existing windows and recommends repair of existing windows, frames, sills, and other window components to the greatest extent possible. Ms. Fritz stated that the photos provided in the application did not show enough evidence of need for replacement and further questioned if the applicant had any additional detailed information regarding the deterioration that they could share with HARB that would support their proposal to replace the windows. The applicant had no further information or details. Connie Glagola questioned the interior and exterior material of the proposed replacement windows. The applicant replied that

both interior and exterior would be wood. Marsha Fritz asked if any of the trim was beaded. The applicant stated that all casings would be replaced with flat stock to match the existing. The applicant stated that the existing archtop windows and storm windows are replacement windows and not original to the house. Phil Roeder asked if the archtop windows would be replaced with rectangular 6 over 6 windows. The applicant responded in the affirmative. Marsha Fritz stated that she was not concerned with replacing the non-original archtop windows, but questioned the replacement of the 3 rectangular windows in the bay which are currently 1 over 1. Joe Phillips noted that it looked like the 3 windows in the bay also had exterior storm windows and were not original. Discussion took place and the Board in general agreed that the 3 windows in the bay did not appear to be original and they were, therefore, not opposed to their replacement. Mr. Phillips stated that these windows are taller and narrower than the other windows and therefore, if replaced, should be replaced with windows having a 4 over 4 configuration. Marsha Fritz referenced a submitted photograph and stated that this would approximate the proportion of the lites in the front door of the residence at 425 Center Street.

The HARB agreed to recommend that the Bethlehem City Council issue a certificate of Appropriateness for the application to replace 5 South-facing windows.

Motion:

Diana Hodgson made a motion to approve the replacement of 5 South-facing windows as shown in the application, with the following conditions.

1. Windows shall be Marvin Next Generation Ultimate double hung windows constructed of Douglas Fir.
2. The 2 existing archtop windows will be replaced with rectangular 6 over 6 windows.
3. The 3 windows in the bay will be replaced with rectangular 4 over 4 windows.
4. All window sizes, styles, rails, muntins, casings, etc. will be matched in-kind.
5. The heavy or thick original window sills will be retained and repaired to the greatest extent possible.
6. All wood window and trim surfaces will be painted with Sherwin Williams Emerald Urethane Trim Enamel in their Smart White color.

Second:

Connie Postupack

Result of vote:

The vote was unanimous to approve the window replacement as per the motion.

Item #2: The applicant/owner of the property located at 253 East Church Street proposes to rebuild their front porch and stairs, as well as remove and replace a concrete walkway and drainage swale.

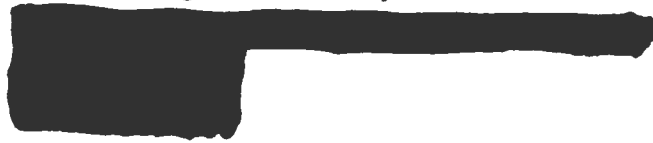
Property Location: 253 East Church Street

Property Owner: Cheryl Dougan & Anthony Viscardi

Address:

Email:

Phone:



Applicant: Same as above.

Address:

Email:

Phone:

Proposed Work: The Applicant proposes to rebuild their front porch and stairs, as well as remove and replace a concrete walkway and drainage swale. The porch will be rebuilt using the original design, decorative trim, and paint colors. The rotted wood columns, decking, and steps will be removed. The replacement columns are proposed to be a composite material of the same design profile as the existing columns and are proposed to be painted white. The replacement porch decking and stairs are proposed to be of a paint grade tongue and groove mahogany or Aeratis composite material. The damaged concrete walk and failed drainage swale will be replaced in kind with the correct elevation to direct drainage away from the building's foundation.

Guideline Citation: Secretary of Interior Standards No.(s) #9 & #10

Evaluation, Effect on Historic District, Recommendations: No negative impact to the historic district.

Discussion: The applicant gave an overview of their desire to rebuild their front porch and stairs, as well as, remove and replace a concrete walkway and drainage swale as shown in the application. Phil Roeder questioned the applicant as to why they were replacing this work in-kind, but proposing to use materials that were different from the original materials. The applicant responded that the existing wood materials deteriorated over time and have required much maintenance on a regular basis. She stated that the proposed composite materials would be more durable, longer lasting, and maintenance free. The applicant also pointed out that the house is clad in aluminum siding and that she did not feel the house was very significant or contributing to the Historic District. Marsha Fritz and Phil Roeder assured the applicant that this house is significant and does contribute to the Historic Fabric of Bethlehem. Marsha Fritz

recommended replacing the porch posts with turned wood posts to match the existing post profile. The applicant is proposing a composite material manufactured by Aeratis. Marsha Fritz asked if the porch flooring would have eased/rounded edges to match the existing. The applicant responded in the affirmative. Phil Roeder asked if the direction of the porch floor boards would remain the same and the applicant responded in the affirmative and further stated that the dimension of the flooring would match the existing. Phil Roeder advised the applicant that all stair risers must be the same height and be between 4 inches to 7.5 inches to meet code. Rod Young asked if the existing porch roof was to remain. The applicant responded in the affirmative and stated that the fretting and bracket details at the top of the posts would also remain. Phil Roeder asked if the existing handrails would remain and the applicant responded in the affirmative. Marsha Fritz asked if the profile of the replacement posts and their curves would match the existing and the applicant responded in the affirmative. Connie Glagola recommended the Abatron two-part epoxy product for repairing the damaged posts. The applicant stated they will look into this product. Phil Roeder questioned the material to be used for the stair risers and Marsha Fritz questioned the material to be used for the stair treads. The applicant responded that both the risers and treads would be constructed using the Aeratis composite material

The HARB agreed to recommend that the Bethlehem City Council issue a certificate of Appropriateness for the application to rebuild the front porch and stairs, as well as remove and replace a concrete walkway and drainage swale.

Motion:

Derrick Clark made a motion to approve the rebuilding of the front porch and stair, as well as removal and replacement of a concrete walkway and drainage swale as shown in the application, with the following conditions.

1. The existing design profiles and colors shall be matched in-kind.
2. The applicant shall make every effort to replace the deteriorated bottom section of the posts with the Aeratis composite material and retain the upper turned portion of the existing wood column. If the posts must be replaced in their entirety, the profile of the composite replacement posts shall match the existing in-kind.
3. The porch floor, stair treads, and stair risers shall be manufactured using the Aeratis composite material to match the samples distributed at the meeting.

Second:

Marsha Fritz

Result of vote:

The vote was unanimous to approve the rebuilding of the front porch and stairs, as well as removal and replacement of a concrete walkway and drainage swale as per the motion.

Item #3: The applicant/owner of the property located at 79 West Market Street proposes to install vinyl decal signs on first or interior surface of the windows.

Property Location: 79 West Market Street

Property Owner: Rudy Amelio

Address:

Email:

Phone:



Applicant: Express Sign Outlet

Address: 4865 Hamilton Boulevard, Allentown, PA 18106

Email: None provided

Phone: 610-861-336-9636

Proposed Work: The Applicant proposes to install vinyl decal signs on the first or interior surface of the windows.

Guideline Citation: Secretary of Interior Standards No.(s) #9 & #10

Evaluation, Effect on Historic District, Recommendations: No negative impact to the historic district.

Discussion – Item #3: The applicant gave an overview of the proposed vinyl decal sign. Phil Roeder asked if the sign was the company logo. The applicant responded in the affirmative and stated that this sign will help to identify the specific tenant space within the overall building. Phil Roeder noted that the logo and letters are outlined in white. The applicant advised that this helps the sign to be more visible when placed on a glass window. Phil Roeder asked if the sign was a single sign, in one location only. The applicant responded in the affirmative.

The HARB agreed to recommend that the Bethlehem City Council issue a certificate of Appropriateness for the installation of a vinyl decal sign as shown in the application.

Motion: Connie Postupack made a motion to approve the installation of the vinyl decal sign as presented.

Second: Connie Glagola

Result of vote: The vote was unanimous to approve the installation of a vinyl decal sign as per the motion.

Item #4: The applicant/owner of the property located at 450 High Street proposes to paint the exterior of their house.

Property Location: 450 High Street
Property Owner: Scott & Jennifer Hawk
Address: [REDACTED]
Email: [REDACTED]
Phone: [REDACTED]

Applicant: Same as above
Address:
Email:
Phone:

Proposed Work: The Applicant proposes to paint the exterior of their house. The brick will remain the same. The trim will be painted Sherwin Williams SW7040 Smokehouse to match the porch. (This color was approved by HARB in 2018) Accent color to be changed from green to Sherwin Williams 2803 Rockwood Terr Cotta.

Guideline Citation: Secretary of Interior Standards No.(s) #9 & #10

Evaluation, Effect on Historic District, Recommendations: No negative impact to the historic district.

Discussion – Item #4: The applicant gave an overview of the proposed selective/limited repainting of the exterior of their house. The applicant stated that the trim on the porch columns would be painted the Sherwin Williams SW7040 Smokehouse color and the flat portion of the column between the trim would be painted the Sherwin Williams 2803 Rockwood Terr Cotta color. In general, any surface that is currently the light green color will be repainted with the Terra Cotta color. Marsh Fritz commented that the proposed colors are appropriate to the period of the house and asked what color the existing front door was. The applicant advised that the storm door on the front entrance would be painted the Terra Cotta color and the existing wood entrance door would retain its existing natural wood finish. The brick on the house will be spot painted where necessary in areas that have been damaged.

In a separate matter, the applicant advised HARB that their existing shingled porch roof, that was replaced 8 years ago, was leaking. The reason for the leaking is that the extremely low slope of the roof is not appropriate for shingle installation. Their contractor has recommended a rubber or metal roof to replace the shingles. Phil Roeder asked if the owners preferred a rubber or metal roof and they responded that they would prefer a metal roof. Marsha Fritz stated that a

flat seam metal roof would be the most appropriate for this house and existing conditions. Marsh Fritz asked what color shingles were on the main roof of the house and the applicant advised that the main roof had a Slateline shingle on it. Marsha Fritz stated that the color of the new metal roof should match the existing main roof color as closely as possible. Phil asked what color the gutters would be and it was agreed that the applicant would provide a range of color samples to the Historic Officer for review, selection, and approval.

First Motion - #4A:

The HARB agreed to recommend that the Bethlehem City Council issue a certificate of Appropriateness for the limited repainting of the exterior of the house as outlined in the application.

- Motion:** Marsha Fritz made a motion to approve the limited repainting of the exterior of the house as outlined in the application and as presented, with the following conditions.
1. Paint colors shall be Sherwin Williams SW7040 Smokehouse and Sherwin Williams 2803 Rockwood Terr Cotta as shown in the application.
 2. The brick surfaces will be will be spot painted where necessary in areas that have been damaged.
- Second:** Diana Hodgson
- Result of vote:** The vote was unanimous to approve the limited repainting of the exterior of the house as per the motion.

Second Motion - # 4B:

The HARB agreed to recommend that the Bethlehem City Council issue a certificate of Appropriateness for the replacement of the low-sloped shingled porch roof with a flat seam metal roof.

- Motion:** Phil Roeder made a motion to approve the replacement of the low-sloped shingled porch roof with a flat seam metal roof as presented, with the following conditions.
1. Metal roof color shall match the color of the main roof of the house as closely as possible.
 2. Regarding the new porch roof gutters, the Applicant shall provide a range of color samples to the Historic Officer for review, selection, and approval.

3. If the porch ceiling is found to need repair or replacement, it shall be replaced with in-kind materials, profiles, etc. to match the existing porch ceiling.

Second: Diana Hodgson

Result of vote: The vote was unanimous to approve the replacement of the low-sloped shingled porch roof with a flat seam metal roof as per the motion.

ITEM #5: The applicant/owner of the property located at 437 Main Street proposes to install wireless antennas, cabinets, and a generator to the existing site.

Property Location: 437 Main Street

Property Owner: Christmas City Hotel LLC / Mary Devlin

Address: [REDACTED]

Email: [REDACTED]

Phone: [REDACTED]

Applicant: Verizon Wireless

Address: 512 Township Line Road, Building 2, Floor 3, Blue Bell, PA 19422

Email: None given.

Phone: 267-249-0380

Proposed work: The applicant proposes to add wireless antennas, coax. cabinets, and a generator to the existing wireless site.

Guideline Citation: Secretary of Interior Standards No.(s) #9 & #10

Evaluation, Effect on Historic District, Recommendations: No negative impact to the historic district.

Discussion: The applicant gave an overview of their proposal to add 5 new wireless antennas, coax. cabinets, and a generator to the existing wireless site and explained the location of the equipment on the Roof Plan Drawing included in the application. Phil Roeder noted that the proposed generator would be placed on the roof in a location that is not visible from a public street and therefore, did not require discussion or review. Phil Roeder asked what color the equipment would be. The applicant stated that the equipment could be painted any color. Phil Roder recommended painting the larger TV sized antenna flat black and that the color of the other proposed smaller vertical antennas should match the color of the other 9 existing antennas. Connie Glagola stated that the existing antennas were supposed to be an

inconspicuous color in accordance with a prior approval. Marsha Fritz asked how the 5 proposed antennas compare to the existing 9 antennas. The applicant advised that 4 of the new antennas would be similar in size to the existing antennas and 1 of the proposed antennas would be slightly larger. Marsha Fritz asked what other equipment, such as, line sets and conduits would be mounted to the building face. The applicant advised that a gas line and other conduits would be mounted to the rear face of the building. Unistrut mounting brackets will also be mounted to the building. Marsh Fritz stated that all items mounted to the face of the building shall be painted in a color to match the surface that they are mounted to. Also, these items shall be painted prior to installation to ensure complete and total coverage. Marsha Fritz also explained the importance that all attachments and mounting hardware be located in the mortar joints and not in the body of the brick itself. The applicant advised that they normally mount the attachments in the brick with an epoxy anchor. Both Marsha Fritz and Phil Roeder made it clear that this was unacceptable and that all attachments should be made within the thickness of the mortar joints and not in the body of the brick. The applicant agreed to research anchors, fasteners and attachments that would be appropriate for location in the mortar joint and sufficient to carry the loads of the equipment and accessories being attached or mounted. Marsha Fritz asked that this information be submitted to HARB through the Historic Officer for review and approval. Marsha Fritz also asked that the applicant confirm, through the Historic Officer, that the TV sized antenna can be painted flat black and that the color of the other new antennas will match the color of the existing antennas.

The HARB agreed to recommend that the Bethlehem City Council issue a certificate of Appropriateness for the application to add 5 new wireless antennas, coax. cabinets, and a generator to the existing wireless site.

- Motion:** Derrick Clark made a motion to approve the addition of 5 new wireless antennas, coax. cabinets, and a generator to the existing wireless site as shown in the application, with the following conditions.
1. The new larger, TV sized antenna should be painted flat black. The applicant shall confirm that this is possible through the Historic Officer.
 2. The color of the proposed 4 smaller antenna shall match the color of the existing antenna. The applicant shall confirm that this is possible through the Historic Officer.
 3. The applicant shall research, select, and use anchors, fasteners and attachments that are appropriate for location in the mortar joint and sufficient to carry the loads of the equipment and accessories being attached or mounted. Information on the proposed anchors, fasteners and attachments shall be submitted to the Historic Officer for review and approval. All anchors and

attachments shall be located in the mortar joints and are not permitted to be located in the body of the brick.

4. All items mounted to the face of the building shall be painted in a color to match the surface that they are mounted to. These items shall be painted prior to installation to ensure complete and total coverage.

Second: Marsha Fritz

Result of vote: The vote was unanimous to approve the addition of 5 new wireless antennas, coax. cabinets, and a generator to the existing wireless site per the motion.

ITEM #6: The applicant/owner of the property located at 54 East Wall Street proposes to remove and replace exterior windows and casings.

Property Location: 54 East Wall Street

Property Owner: Robert C. Marshall

Address: [REDACTED]

Email: [REDACTED]

Phone: [REDACTED]

Applicant: Same as above.

Address:

Email:

Phone:

Proposed work: The applicant proposes to remove and replace the badly weathered and rotted exterior windows with Andersen Woodwright series 400 windows. The windows will be double hung windows with a 6 over 6 grille pattern. The glass will be high performance SMART-SUN with low E4. The interior and exterior color of the windows will be white. The interior latch hardware will be Antique Brass. The applicant also proposes to sand, patch, and repaint the exterior window sills & casings. The color of the sills and casings will be white.

Guideline Citation: Secretary of Interior Standards No.(s) #9 & #10

Evaluation, Effect on Historic District, Recommendations: No negative impact to the historic district.

Discussion: The applicant gave an overview of their proposal to remove and replace the badly weathered and rotted exterior windows with Andersen Woodwright series 400 windows and to sand, patch, and repaint the exterior window sills & casings. Marsha Fritz commented that it looks like the windows are less than fifty years old and therefore, are probably constructed using new growth/inferior wood. The applicant stated that it looks like the windows and casings have never been repainted. Phil Roeder asked if the proposed Andersen Window muntins would match the thin profile of the existing muntins. The applicant advised that they would and that the same windows were used at 58 East Wall Street. Phil Roeder asked if the proposed windows were manufactured using solid wood. The applicant advised that they are 100% wood with a Fibrex coating. Marsha Fritz asked if the Fibrex coating was the final/finished coating. The applicant advised that this was not the final/finished coat and that the windows would be finish painted in the shop prior to installation. The applicant also advised that the existing sills and casing would be patched/repainted and repainted white. If the casings cannot be repaired, they will be replaced in-kind. The applicant advised that the existing storm windows would be removed and would not be reinstalled.

The HARB agreed to recommend that the Bethlehem City Council issue a certificate of Appropriateness for the application to remove and replace the badly weathered and rotted exterior windows with Andersen Woodwright series 400 windows and to sand, patch, and repaint the exterior window sills & casings.

Motion: Marsha Fritz made a motion to approve the removal and replacement of the badly weathered and rotted exterior windows with Andersen Woodwright series 400 windows and the sanding, patching, and repainting of the exterior window sills & casings with the following conditions.

1. The replacement windows will be wood and painted to match the existing windows.
2. The existing casing will be retained to the greatest extent possible. If replacement is absolutely necessary, the casing will be replaced in-kind.

Second: Diana Hodgson

Result of vote: The vote was unanimous to approve the removal and replacement of the badly weathered and rotted exterior windows with Andersen Woodwright series 400 windows and the sanding, patching, and repainting of the exterior window sills & casings per the motion.

ITEM #7: The applicant/owner of the property located at 54 East Wall Street proposes to remove and replace shutters and hardware.

Property Location: 54 East Wall Street

Property Owner: Robert C. Marshall

Address: [REDACTED]

Email: [REDACTED]

Phone: [REDACTED]

Applicant: Same as above.

Address:

Email:

Phone:

Proposed work: The applicant proposes to remove existing badly weathered shutters and hardware and replace them with new shutters and hardware that are a match in style, color, etc. The first-floor shutters will be flat paneled shutters with an ogee molding and the second-floor shutters will be louvered. The material used to construct the shutters will be Western Red Cedar and will be fabricated by Timberlane and purchased from Larson Shutter Company. There will be copper caps on the tops of all shutters. The color of all the shutters will be black. All shutter hardware, including hooks, pull rings, locks, strap hinges and pintels, will be from the same companies as the shutters.

Guideline Citation: Secretary of Interior Standards No.(s) #9 & #10

Evaluation, Effect on Historic District, Recommendations: No negative impact to the historic district.

Discussion: The applicant gave an overview of their proposal to remove the existing badly weathered shutters and hardware and replace them with new shutters and hardware that are a match in style, color, etc. The applicant stated that the upper shutters will be louvered and the lower shutters will be flat paneled. All shutters will be painted jet black. The applicant further advised that they have field measured all of the existing shutter dimensions and that the new shutters will match these dimensions. They are considering both Larson Shutter Company and Timberlane for the manufacturing of the shutters, but are leaning toward Timberlane since they are located relatively locally in Montgomeryville, PA. Phil Roeder and Marsha Fritz asked if the applicant would consider reusing the existing shutter hardware. The applicant stated that he has researched and provided information on new, matching hardware, but he agreed to reuse the existing hardware to the greatest extent possible. Any hardware that cannot be reused will be replaced in-kind.

The HARB agreed to recommend that the Bethlehem City Council issue a certificate of Appropriateness for the application to remove the existing badly weathered shutters and replace them with new shutters that are a match in style, color, etc. and to reuse the existing shutter hardware to the greatest extent possible.

Motion: Phil Roeder made a motion to approve the removal of the existing badly weathered shutters and the replacement of them with new shutters that are a match in style, color, etc. and the reuse of the existing shutter hardware to the greatest extent possible, with the following conditions.

1. New shutters will be an in-kind replacement to match the style, color, etc. of the existing shutters.
2. All existing Shutter hardware will be reused to the greatest extent possible. Any hardware that cannot be reused will be replaced in-kind.

Second: Marsha Fritz

Result of vote: The vote was unanimous to approve the removal of the existing badly weathered shutters and the replacement of them with new shutters that are a match in style, color, etc. and the reuse of the existing shutter hardware to the greatest extent possible as per the motion.

ITEM #8: The applicant/owner of the property located at 42 East Church Street proposes to add a mudroom.

Property Location: 42 East Church Street

Property Owner: Robert Raymond Rooke

Address:

Email:

Phone:

22 Pulaski Street, Bethlehem, PA 18010
rbrooke@gmail.com
717-912-3761

Applicant: Same as above.

Address:

Email:

Phone:

Proposed work: The applicant proposes to add an 8' x 8' +/- single story mudroom at the rear/South side of the house. A 3' x 5' concrete stoop and 3 steps will be constructed on the West side of the mudroom addition. The handrails will be constructed of black aluminum to appear as if wrought iron. The exterior finishes of the addition are proposed to be James Hardie clapboard siding, Marvin Integrity double hung windows, and a Thermatru full view exterior door. All trims, fascias, and soffits are proposed to be constructed using Azek PVC trim boards.

The roof shingles are proposed to be Certainteed Landmark TL in the Moire Black color. There will be a continuous gutter that will match the existing house. The flashing that ties the new roof into the existing brick house will be matte black in color.

Guideline Citation: Secretary of Interior Standards No.(s) #9 & #10

Evaluation, Effect on Historic District, Recommendations: No negative impact to the historic district.

Discussion: The applicant gave an overview of their proposal to add an 8' x 8' +/- single story mudroom at the rear/South side of the house and a 3' x 5' concrete stoop and 3 steps to the West side of the mudroom addition. The applicant advised that this addition is being coordinated with other renovations to the interior of the house. They are also proposing to lower the height of a window in the kitchen. This window opening has been modified in the past. The applicant would like to repaint the entire house in the future and picked the exterior colors of the mudroom addition with this in mind. Marsha Fritz advised the applicant that additions are significant changes to an historic structure and that she feels the submitted information is insufficient and does not show enough detail to be certain that the construction details will be implemented and carried out in a manner that is appropriate for a house of this vintage and style. Marsha Fritz and Phil Roeder advised that additional architectural details pertaining to, but not necessarily limited to, the porch railing, hood brackets, stone foundation, doors, windows, exterior lighting, and siding on the body of the addition and the proposed hood over the mudroom door are necessary to review and make an informed decision on the proposed addition. Along with additional detail drawings, brochures and product samples would also be helpful. Drawings showing the location of the proposed colors for the entire house should also be prepared and submitted for review.

The HARB did not recommend that this application be forwarded to the Bethlehem City Council for action.

- Motion:** Phil Roeder made a motion that this application be tabled until a future date when additional detailed information is submitted by the applicant.
- Second:** Diana Hodgson
- Result of vote:** The vote was unanimous to table this application until a future date as per the motion.

There being no further business, the meeting adjourned at 5:53 PM.

Respectfully Submitted,

A handwritten signature in black ink that reads "H. Joseph Phillips". The signature is written in a cursive style with a large, looped initial "H".

H. Joseph Phillips, AIA
Historic Officer